



**APPLICATION FOR SERVICES  
for ONA13 Conference**

Person Ordering: \_\_\_\_\_

On-Site Contact: \_\_\_\_\_

Company/Firm Name: \_\_\_\_\_

Phone: \_\_\_\_\_ fax: \_\_\_\_\_ email: \_\_\_\_\_

Booth Number: \_\_\_\_\_

<b>TELEPHONE</b>	<b># of Lines price per line</b>	<b># of Phones</b>	<b>Install Date/Time</b>	<b>Uninstall Date/Time</b>	<b>Comments</b>
Direct Inward Dial (D.I.D) \$195.00 Installation charge + calls \$50.00 each additional day + calls					
Voicemail \$75.00					
Hunt Group \$75.00 Allows calls to roll to the next available extension.					
Call Pick Up \$75.00 Allows pick-up of another extension within access group.					
Polycom \$150.00 \$50.00 each additional day					
Speakerphone \$75.00 (per day)					

~There will be a \$100.00 charge for each phone not returned to the Hotel Technology Department.

<b>INTERNET</b>	<b>Wired or Wireless</b>	<b># of Lines</b>	<b>Install Date/time</b>	<b>Uninstall Date/time</b>	<b>Comments</b>
iBAHN High Speed Internet Wired \$150.00 or Wireless \$95 per connection/per day					
<b>Static IP</b> \$200 per day per connection					

~There will be a \$200.00 charge for any Network device not returned to the Hotel Technology Department. Customer to supply PCs and Network Interface Card configured correctly with operating system.

<b>POWER</b>	<b>Quantity</b>	<b>Install Date/time</b>	<b>Uninstall Date/time</b>	<b>Comments</b>
120V Dedicated / 2000 Watts / 20 Amps (Included: quad box with (4) outlets.) \$70 each				
Power Strip and/or Extension Cord \$25 each (specify which or both)				
100 Amps 1 Phase \$350				
100 Amps 3 Phase \$375				
200 Amps 1 Phase \$680				
200 Amps 3 Phase \$725				
Special Order, specify:				

**Any/All service(s) order must be received 7 business days prior to the install date to avoid additional charges. Additional charges are based on services ordered.**

Additional internet, power and phone capabilities are available; please contact the event manager for more information.

- BILLING**
- Group Master Account; Group name \_\_\_\_\_
- Credit Card (separate form to fill out)
- Guest Room; Name of guest or confirmation number \_\_\_\_\_

Signature: \_\_\_\_\_

Return form to dawn [meachern@marriott.com](mailto:meachern@marriott.com) and [chris.russell@marriott.com](mailto:chris.russell@marriott.com)